

Program Manager

Job Description: *The Nabha Foundation is seeking a dynamic, committed and experienced professional to lead and manage development programs aimed at creating meaningful social impact through its sustainable agriculture initiatives.*

Location: *Nabha, Patiala, Punjab*

Key Responsibilities

Project Management

- Project Planning and execution
- Developing Program Budget, Resource Planning and cost estimating
- Monitoring and evaluation of program activities against planned targets
- Developing activity schedules and ensuring outcomes and impact
- Govt. dept liaisons and maintaining regular partner communication

Team building and leadership

- Provide guidance and support to the team
- Ensure regular training and up-skilling
- Keep the team motivated
- Staffing and resource planning

Reporting and Documentation

- Maintain Project Documentation as per standard requirements
- Handling all reporting of data and records including online reporting platforms

Qualifications - Masters in Social Work, Social Sciences or Agriculture

Experience - Must have 4-6 years of experience in managing Agriculture Projects, Team Management & Liaison with Government Departments. Experience of handling Government & CSR Projects is desirable.

Salary: Commensurate with experience.

Deadline to apply: Please write to us at info@thenabhafoundation.org by 16th April 2026

Please note only short-listed candidates will be contacted.